

MINUTES OF THE INFORMATION SESSION OF THE BOARD OF TRUSTEES  
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

An open information session of the Board of Trustees of the Community College District of the County of Macomb was held Tuesday, February 17, 2015 at 6:00 p.m., in Room 109 of the Professional Development Center, University Center, Center Campus, 44575 Garfield Road, Clinton Township, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Kelly at 6:34 p.m.

2.0 ROLL CALL

Present: James F. Kelly, Chairperson  
Christine Bonkowski, Vice Chairperson  
Jennifer Haase, Secretary  
Frank Cusumano, Trustee  
Vincent Viviano, Trustee

Absent: Joseph DeSantis, Trustee (excused)  
Roseanne DiMaria, Treasurer (excused)

Also present: James Jacobs, President  
Elizabeth Argiri, Vice President, Business  
Patricia Martz, Secretary to the President  
Gerri Lynn Pavone, Executive Director, Research  
and Planning  
James Sawyer, Provost/Senior Vice President, Learning Unit  
Casandra Ulbrich, Vice President, College Advancement  
and Community Relations  
Susan Boyd, Dean of Student Success  
Hunter L. Wendt, General Counsel/Executive  
Director, College Police  
Denise Williams, Vice President, Human Resources

3.0 APPROVAL OF AGENDA

Trustee Haase stated that she would like to bring forth a proposal that the Trustees be provided training as to Roberts Rules of Order. It was agreed to add this proposal to the information session agenda as agenda item 6.4.

MOTION by Bonkowski, supported by Cusumano, to approve the Agenda as amended.

ALL IN FAVOR:

Ayes: Bonkowski, Cusumano, Haase, Viviano, Kelly

Nays: None

Absent: DeSantis, DiMaria

Motion carried.

4.0 AUDIENCE PARTICIPATION

None

5.0 REVIEW OF AGENDA ITEMS AND MATERIAL

Trustee Cusumano referred to the regular meeting agenda item 8.1 (Personnel Actions) and inquired about the position of director of veteran and military affairs. Ms. Williams responded that this position was created to take on the additional responsibilities for the services that are provided to student veterans and their families currently under the supervision of Dr. Carrie Jeffers, the Director of Enrollment at the college. The administration also responded that the number of students who are veterans has grown substantially, and that their families are also eligible for services provided by the college.

6.0 ISSUES AND UPDATES

Dr. Jacobs provided an update of upcoming events, including the following:

- Reception for the new President at Oakland University which is being hosted by the college at the University Center. In attendance will be educational leaders as well as political and business leaders.

## 6.0 ISSUES AND UPDATES (Continued)

- The Michigan Premiere of the Opera “Frida” at the Macomb Center for the Performing Arts on Saturday March 7 and Sunday March 8, which will include a gala event on March 7 and an afterglow on both days.
- The Michigan Community College Association (MCCA) Conference in Traverse City July 23 and 24, 2015
- The Association of Community College Trustees (ACCT) Leadership Congress Conference in San Diego, California October 14-17, 2015

### 6.1 Child Care Report

Dr. Sawyer stated that pursuant to a recent request by Trustee Cusumano regarding child care needs of students at the college, an in depth investigation was conducted as to those needs and the resources that are available to Macomb’s students. Two surveys were conducted, one in the winter of 2013 as a result of the Democracy Commitment which identified child care as an issue of student success, and the other in the winter 2015. In both surveys, 4% of those surveyed reported that they currently have or expect to have in the near future a need for child care services. The issue was also researched through an assessment of child care services available to students in Clinton Township and Warren and throughout the county. In Clinton Township, with 27 licensed child care centers, seven licensed group homes and 20 registered family homes, there is a capacity to serve 1,981 children. In Warren, with 42 licensed child care centers, 13 licensed group homes and 32 registered family homes, there is a capacity to serve 3,563 children. Overall in Macomb County, there is a capacity to serve 23,858 children with these types of services.

Dr. Sawyer further stated that the college reached out to providers with a Response for Quotation (RFQ) soliciting proposals for child care collaborations. The college only received one response which was from Knowledge Universe, parent company of KinderCare. They proposed to enter into an agreement to discount tuition by 10% for children of Macomb students for an annual fee of \$5,000 to the college. In addition, they offered the option that Macomb could choose to invest an additional percentage of child care tuition to further offset the cost to students in need of child care. Dr. Sawyer also presented two other possible options. The second option was to develop a strategy to make parents aware of existing child care opportunities in the community with free and reduced cost services, and this would be in addition to the services offered by the college through the Student Options for Success (SOS). The third option was to provide financial assistance to students to pay for child care and this would be in addition to the Healy Child Care Scholarship which provides up to \$400 per term or a maximum of \$800 per student to offset child care expenses.

## 6.0 ISSUES AND UPDATES (Continued)

After some discussion, Trustee Kelly stated that he would be in favor of the option to enter into an agreement with Knowledge Universe for the \$5,000 annual investment by the college to offer a 10% discount to the students. The Trustees were in agreement to proceed with this option. There was a discussion in regard to having Universe Knowledge provide a follow-up report as to how many students take advantage of this option and then possibly revisiting this matter in the future. The administration also agreed to develop a strategy to increase awareness of existing child care opportunities in the community and will continue to have this information available to students who visit the Student Options for Success office.

### 6.2 Governor's Budget Recommendations

Dr. Jacobs provided an update on the Governor's budget recommendations relative to community colleges. The recommendations include the following:

- 1.4% increase to community college operations
- Increased state funding to offset MPSERS payments
- Proposed to double the skilled trades training fund from \$10 million to \$20 million
- \$6 million in funding for part-time student grants - first time this is funded since 2009
- Budget shifts a larger share of community college appropriations to the School Aid Fund providing stability, this fund has less fiscal pressure than the general fund

### 6.3 Tuition

Libby Argiri provided the Board with a PowerPoint slide which contained her proposed recommendations regarding a tuition increase.

The board will vote on tuition rates for 2015-2016 at the March 2015 meeting of the Board of Trustees.

### 6.4 Proposal for Training for Trustees Regarding Robert's Rules of Order

Jennifer Haase recommended that the Macomb Community College Board of Trustees attend training on Robert's Rules of Order. The Board supported her recommendation.

Dr. Jacobs agreed to contact Mike Hansen from the Michigan Community College Association to see if he could recommend someone to conduct the training and would follow up with the Board of Trustees regarding next steps.

7.0 EXECUTIVE SESSION

It was determined that there was no need to hold an executive session.

8.0 ADJOURNMENT

MOTION by Haase, supported by Bonkowski, to adjourn the meeting.

The meeting adjourned at 7:45 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB  
BOARD OF TRUSTEES

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Secretary