

MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Tuesday, January 20, 2015 at 7:30 p.m., in Room K324 of the John Lewis Student Community Center, South Campus, 14500 Twelve Mile Road, Warren, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Kelly at 8:06 p.m.

2.0 ROLL CALL

Present: James F. Kelly, Chairperson
Christine Bonkowski, Vice Chairperson
Jennifer Haase, Secretary
Roseanne DiMaria, Treasurer
Frank Cusumano, Trustee
Joseph DeSantis, Trustee
Vincent Viviano, Trustee

Absent: None

Also present: James Jacobs, President
Patricia Martz, Secretary to the President
Hunter L. Wendt, General Counsel

3.0 APPROVAL OF AGENDA

MOTION by Bonkowski, supported by DiMaria, to approve the agenda as presented.

Motion carried.

ALL IN FAVOR:

Ayes: Bonkowski, DiMaria, Cusumano, DeSantis, Haase, Viviano, Kelly

Nays: None

Absent: None

Motion carried.

4.0 APPROVAL OF MINUTES

4.1 Information Session, December 16, 2014

4.2 Regular Meeting, December 16, 2014

MOTION by Bonkowski, supported by DiMaria, to approve the minutes of the December 16, 2014 Information Session and Regular Meeting, as read.

ALL IN FAVOR:

Ayes: Bonkowski, DiMaria, Cusumano, DeSantis, Haase, Viviano, Kelly

Nays: None

Absent: None

Motion carried.

5.0 BOARD OF TRUSTEES REPORTS/PROPOSALS

Trustee Kelly welcomed Jennifer Haase and Vincent Viviano at their first official meeting as Trustees.

6.0 PRESIDENT'S REPORTS

None

7.0 FINANCIAL REPORTS

7.1 Financial Statements – December 31, 2014

MOTION by Cusumano, supported by Bonkowski, to receive and file the financial statements for the six months ended December 31, 2014.

ROLL CALL VOTE:

Ayes: Cusumano, Bonkowski, DeSantis, DiMaria, Haase, Viviano, Kelly

Nays: None

Absent: None

Motion carried.

7.0 FINANCIAL REPORTS (Continued)

7.2 Investment Report – January 4, 2015

MOTION by Bonkowski, supported by DiMaria, to receive and file the investment report of securities held as of January 4, 2015.

ALL IN FAVOR:

Ayes: Bonkowski, DiMaria, DeSantis, Haase, Viviano, Kelly

Nays: Cusumano

Absent: None

Motion carried.

8.0 PERSONNEL REPORTS

8.1 Personnel Actions

MOTION by Bonkowski, supported by Haase, to approve the appointments of Eric Kerchner, Director of Cultural Affairs and Community Engagement, the effective date to be determined; Charles Muwonge, Temporary Director, Grant Administration, Office of the President, effective February 2, 2015; and Michael Mielke, NBU Instructor/Instructional Designer, effective January 22, 2015.

DISCUSSION: Trustee Cusumano inquired whether the reason that the NBU instructor is a temporary specially funded position is because of grant funds being used. Ms. Williams responded that the position is temporary specially funded because of the additional contracts gained at MTEC, and if the contracts end or are not renewed, the college would not require the position.

ROLL CALL VOTE:

Ayes: Bonkowski, Haase, Cusumano, DeSantis, DiMaria, Viviano, Kelly

Nays: None

Absent: None

Motion carried.

9.0 AUDIENCE PARTICIPATION

None

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS

10.1 Construction Status Report

MOTION by Bonkowski, supported by DiMaria, to receive and file the Construction Status Report regarding the 2014-2016 Renovation Program.

DISCUSSION: Trustee DeSantis stated that the college used to present these reports to the Board on an annual basis and that he believes the Board has less oversight now on these matters. He inquired as to the reason for the long-term reports on construction as opposed to the annual reports. Ms. Argiri responded that with the three-year renovation program at the time, which was modeled much like the Space Optimization and Utilization Project (SOUP), the administration is updating the Board on the summary of bids. Trustee DeSantis stated that the administration does not have to report any change orders unless the amount exceeds the financial guidelines. Ms. Argiri responded that there was a change in the construction policy which was adopted by the Board last year. Trustee Kelly commented that the administration is providing an update on construction projects that the Board has already approved.

ROLL CALL VOTE:

Ayes: Bonkowski, DiMaria, DeSantis, Haase, Viviano, Kelly

Nays: Cusumano

Absent: None

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations

MOTION by DiMaria, supported by Bonkowski, to accept the donations with thanks as presented and acknowledged by the administration.

DISCUSSION: Trustee DeSantis referred to a request he made at a recent previous board meeting that he would like to be made aware of the names of the people donating to the college. He stated that since 1977, the donation report provided the names of the donors and the amount of their donations and that was changed, and he is not aware of the reason for the change. Dr. Jacobs commented that some donors wish to remain anonymous. Trustee DeSantis stated that he is very appreciative of the donations, but would like to receive the donation reports with the names of the donors as was done in the past. Trustee Kelly responded that the Board acts collectively, not individually, and it is about expressing gratitude for the donations.

Trustee Cusumano stated that he was informed that the JP Morgan Chase donation for the innovation fund had been transferred by wire by Mr. Wendt but noticed that it listed on this donation report as an outstanding fiscal year 2015 pledge. Dr. Ulbrich stated that this report lists the donations as of December 31 and the actual wire transfer was after the first of the year.

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.2 Change Orders

None

11.3 Authorization for Purchases

11.3A Managed Information Security Services Provider

MOTION by Bonkowski, supported by DiMaria, to execute a 36-month contract with VioPoint, Inc. of Auburn Hills, Michigan for managed information security services in an amount not to exceed \$233,856.

DISCUSSION: Trustee Cusumano inquired as to whether the college has experienced any breaches of security jeopardizing student or employee information. Michael Zimmerman, Chief Information Officer for the college responded that to his knowledge there has never been a security breach.

Trustee Kelly asked that if a security breach were to occur, whether the college has a formal policy of who to inform and when. Mr. Zimmerman responded the college follows the state law of Michigan and there is a threshold, a time for the college to respond and a method of response. He further stated that this contract helps us avoid having to do that.

Trustee DeSantis inquired whether the college is indemnified by the company if a breach should occur or if the college is self-insured. Ms. Argiri stated that the college is self-insured with coverage through the Risk Management Authority for \$1 million dollars.

ROLL CALL VOTE:

Ayes: Bonkowski, DiMaria, Cusumano, DeSantis, Haase, Viviano, Kelly

Nays: None

Absent: None

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.4 South Campus C Building Renovation Bids

MOTION by DiMaria, supported by Bonkowski, to approve the bids as presented and authorize the award of contracts subject to the review and approval of General Counsel.

DISCUSSION: Trustee Cusumano stated that the Tollis bid was the lowest bid but he noticed that their bid was rejected due to a non-conforming Experience Modification Rate safety rating of over 1.0 and asked for an explanation of that and how it is calculated. William Simonson, Director of Administrative Services, responded that it is an insurance industry standard rating that is used to describe the company's safety practices and typically anything over a rating of 1.0 or higher would indicate a very unsafe company. He further explained that it is the college's policy to never accept anyone with a rating of 1.0 or higher and this is calculated by the contractor's insurance company.

ROLL CALL VOTE:

Ayes: DiMaria, Bonkowski, Cusumano, Haase, Viviano, Kelly

Nays: DeSantis

Absent: None

Motion carried.

12.0 POLICY ACTIONS

None

13.0 ADJOURNMENT

MOTION by DiMaria, supported by Bonkowski, to adjourn the meeting.

Motion carried.

The meeting adjourned at 8:31 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB
BOARD OF TRUSTEES

Secretary