

MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Tuesday, November 19, 2013 at 7:30 p.m., in Room K324 of the John Lewis Student Community Center, South Campus, 14500 Twelve Mile Road, Warren, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Kelly at 7:35 p.m.

2.0 ROLL CALL

Present: James F. Kelly, Chairperson  
Connie Bolanowski, Secretary  
Roseanne DiMaria, Treasurer  
Nancy Falcone, Trustee  
Joseph DeSantis, Trustee  
Frank Cusumano, Trustee

Absent: Christine Bonkowski, Vice Chairperson (excused)

Also present: James Jacobs, President  
Patricia Martz, Secretary to the President  
Hunter L. Wendt, General Counsel/Executive  
Director, College Police

3.0 APPROVAL OF AGENDA

MOTION by DiMaria, supported by Falcone, to approve the agenda as presented.

Motion carried.

4.0 APPROVAL OF MINUTES

4.1 Information Session, October 15, 2013

4.2 Executive Session, October 15, 2013

4.3 Regular Meeting, October 15, 2013

MOTION by Falcone, supported by Bolanowski, to approve the minutes of the October 15, 2013 Information Session, Executive Session and Regular Meeting, as read.

Motion carried.

5.0    BOARD OF TRUSTEES REPORTS/PROPOSALS

Trustee Cusumano stated that he attended the Veterans Day ceremony at South Campus on November 11<sup>th</sup> and encouraged others to attend these types of events to honor the veterans. He also stated that he attended a great event for the college and community held on November 15<sup>th</sup> at South Campus which was hosted by the college and attended by several leaders in the community.

6.0    PRESIDENT'S REPORTS

None

7.0    FINANCIAL REPORTS

7.1    Financial Statements – October 31, 2013

MOTION by DiMaria, supported by Bolanowski, to receive and file the financial statements for the four months ended October 31, 2013.

Motion carried.

7.2    Investment Report – November 3, 2013

MOTION by DiMaria, supported by Bolanowski, to receive and file the investment report of securities held as of November 3, 2013.

Motion carried.

8.0    PERSONNEL REPORTS

8.1    Personnel Actions

None

8.0 PERSONNEL REPORTS (Continued)

8.2 Tentative Agreement with AFSCME Council 25, Local 128 (STA)

MOTION by DeSantis, supported by DiMaria, to adopt the tentative agreement as the Collective Bargaining Agreement with AFSCME Council 25, Local 128 (STA) commencing on January 1, 2014 and terminating on December 31, 2016.

DISCUSSION: Trustee Cusumano congratulated all of the individuals involved in the negotiations of this agreement.

ROLL CALL VOTE:

Ayes: DeSantis, DiMaria, Falcone, Bolanowski, Cusumano, Kelly

Nays: None

Absent: Bonkowski

Motion carried.

9.0 AUDIENCE PARTICIPATION

None

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS

None

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations

MOTION by Cusumano, supported by Bolanowski, to accept the donations as presented and acknowledged by the Administration.

Motion carried.

11.2 Change Orders

None

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.3 Authorization for Purchases

11.3A HAAS VF-3 Verticle Machining Center

MOTION by DiMaria, supported by Falcone, to authorize the purchase of a HAAS VF-3 Vertical Machining Center in the amount of \$89,900 from Gerotech, Inc. of Flat Rock, Michigan.

ROLL CALL VOTE:

Ayes: DiMaria, Falcone, Bolanowski, Cusumano, DeSantis, Kelly

Nays: None

Absent: Bonkowski

Motion carried.

11.3B Used Fire Rescue Pumper

MOTION by Falcone, supported by Bolanowski, to authorize the purchase of a used 2000 Pierce International commercial fire rescue pumper in the amount of \$87,500 from Brindlee Mountain Fire Apparatus, LLC located in Union Grove, Alabama, the lowest bidder meeting college specifications.

ROLL CALL VOTE:

Ayes: Falcone, Bolanowski, Cusumano, DeSantis, DiMaria, Kelly

Nays: None

Absent: Bonkowski

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.3C Renewal of the CISCO Network Hardware and Software Maintenance Contract

MOTION by Falcone, supported by DiMaria, to renew the College's CISCO SmartNet maintenance agreements for a three-year term with Sentinel Technologies of Ann Arbor, Michigan in an amount not to exceed \$415,500.

DISCUSSION: Trustee Cusumano stated that he previously discussed this matter with Mr. Zimmerman. He made reference to the October 16, 2012 board meeting agenda item 11.3A, which was a contract for \$129,091, which he then multiplied by three years for a total of \$387,273. Trustee Cusumano asked Mr. Zimmerman why there was a jump in costs. Mr. Zimmerman's response was that there has been an increase in equipment the contract will cover since last year and that the sealed bid process ensured that the college was getting the best price for this coverage. The 36 month agreement does reflect savings over the cost of a 12 month agreement.

ROLL CALL VOTE:

Ayes: Falcone, DiMaria, Bolanowski, Cusumano, DeSantis, Kelly

Nays: None

Absent: Bonkowski

Motion carried.

11.3D Contract Programming Resources

MOTION by Falcone, supported by Bolanowski, to authorize administration to enter into a contract, upon the approval of General Counsel, with Execu-sys of New York to provide temporary contract programming resources in an amount not to exceed \$244,800.

DISCUSSION: Trustee Cusumano inquired if the vendor is a temporary service or employment service for IT staff. Mr. Zimmerman responded that this vendor is a professional IT service contracting firm which hires staff and contracts out those resources to organizations such as Macomb which need certain levels of expertise that the organization does not have internally. Mr. Zimmerman further explained that the RFP process requires bidders to provide resumes of the contract staff they want to place and we use that as part of our evaluation process. The cost and qualifications of the candidates they provided are then reviewed. Two candidates from each of the two lowest cost firms were interviewed and a final decision was made. This work is conducted off site through a very secure connection on the Internet and monitored.

11.0    REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.3D Contract Programming Resources (Continued)

Trustee Cusumano then inquired about the unsuccessful attempt to fill the position of business analyst/programmer. Mr. Zimmerman responded that earlier in the year a job was posted in an attempt to hire a candidate locally and that search failed. It was reposted with a revised job description but that search also was unsuccessful in identifying qualified candidates. Chairperson Kelly stated that he does not believe the matter of the job posting relates to this contract and asked for a roll call vote on the motion that was previously made.

ROLL CALL VOTE:

Ayes:            Falcone, Bolanowski, DiMaria, Kelly

Nays:            Cusumano, DeSantis

Absent:          Bonkowski

Motion carried.

11.4 Resolution for Summer Property Tax Levy

MOTION by Falcone, supported by DiMaria, to adopt the resolution for the levy of summer property taxes as presented.

ROLL CALL VOTE:

Ayes:            Falcone, DiMaria, Bolanowski, Cusumano, DeSantis, Kelly

Nays:            None

Absent:          Bonkowski

Motion carried.

12.0    POLICY ACTIONS

None

13.0 ADJOURNMENT

MOTION by Falcone, supported by DiMaria, to adjourn the meeting.

Motion carried.

The meeting adjourned at 7:51 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB  
BOARD OF TRUSTEES

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Secretary