

MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Tuesday, June 18, 2013 at 7:30 p.m., in Lecture Hall B of the Professional Development Center, University Center, Center Campus, 44575 Garfield Road, Clinton Township, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Kelly at 8:00 p.m.

2.0 ROLL CALL

Present: James F. Kelly, Chairperson
Christine Bonkowski, Vice Chairperson
Connie Bolanowski, Secretary
Frank Cusumano, Trustee
Joseph DeSantis, Trustee
Nancy Falcone, Trustee

Absent: Roseanne DiMaria, Treasurer (excused)

Also present: James Jacobs, President
Patricia Martz, Secretary to the President
Hunter L. Wendt, General Counsel

3.0 APPROVAL OF AGENDA

MOTION by Falcone, supported by Bonkowski, to approve the agenda as presented.

Motion carried.

4.0 APPROVAL OF MINUTES

4.1 Information Session, May 21, 2013

4.2 Regular Meeting, May 21, 2013

MOTION by Bonkowski, supported by Bolanowski, to approve the minutes of the May 21, 2013 Information Session and Regular Meeting, as read.

Motion carried.

5.0 BOARD OF TRUSTEES REPORTS/PROPOSALS

5.1 Reports by Board Members

None

5.2 Renewal of Memberships and Authorization for Dues in Trustee Organizations

MOTION by Bonkowski, supported by Falcone, to renew memberships in the state and national trustee organizations to which the college belongs and authorize attendance by Board members at educational conferences sponsored by these organizations through June 30, 2014. In addition, it is recommended that the Board approve the annual dues for membership in the Michigan Community College Association and the support of the Virtual Learning Network at a total cost of \$41,046.

ROLL CALL VOTE:

Ayes: Bonkowski, Falcone, Bolanowski, Cusumano, DeSantis, Kelly

Nays: None

Absent: DiMaria

Motion carried.

5.3 Appointments – 2013/2014 MCCA Board of Directors

MOTION by Falcone, supported by Bolanowski, to appoint Trustee Bonkowski as representative and Trustee Kelly as alternate for the Michigan Community College Association Board of Directors, effective July 1, 2013 through June 30, 2014.

ROLL CALL VOTE:

Ayes: Falcone, Bolanowski, Bonkowski, Cusumano, DeSantis, Kelly

Nays: None

Absent: DiMaria

Motion carried.

6.0 PRESIDENT'S REPORTS

None

7.0 FINANCIAL REPORTS

7.1 Financial Statements – May 31, 2013

MOTION by Falcone, supported by Bolanowski, to receive and file the financial statements for the eleven months ended May 31, 2013.

Motion carried.

7.2 Investment Report – June 2, 2013

MOTION by Falcone, supported by Bonkowski, to receive and file the investment report of securities held as of June 2, 2013.

Motion carried.

8.0 PERSONNEL REPORTS

8.1 Personnel Actions – Appointments

MOTION by Bonkowski, supported by Falcone, to approve the appointments of Victoria Gordon, Apprentice Coordinator – Applied Technology & Apprenticeship (225 days), effective July 8, 2013; Cheryl Ferguson, Instructor of Reading (169 days), effective August 12, 2013; Mary Beyer, Counselor (225 days), effective June 24, 2013; Lynda Karlis, Instructor of Psychology, effective August 12, 2013; and Joan Fowler, Academic Advisor, effective June 24, 2013.

ROLL CALL VOTE:

Ayes: Bonkowski, Falcone, Bolanowski, Cusumano, DeSantis, Kelly

Nays: None

Absent: DiMaria

Motion carried.

8.0 PERSONNEL REPORTS (Continued)

8.2 Designation of Emeritus Status

MOTION by Falcone, supported by Bolanowski, to confer the emeritus title on retirees John Wieczerza, Professor of Engineering and Industrial Technology, and Samuel Gaft, Professor of Psychology.

ROLL CALL VOTE:

Ayes: Falcone, Bolanowski, Bonkowski, Cusumano, DeSantis, Kelly

Nays: None

Absent: DiMaria

Motion carried.

8.3 Amendment to President Jacobs' Employment Contract

MOTION by Bonkowski, supported by Falcone, to approve the Amended Employment Agreement with President Jacobs as presented.

ROLL CALL VOTE:

Ayes: Bonkowski, Falcone, Bolanowski, Kelly

Nays: Cusumano, DeSantis

Absent: DiMaria

Trustee Cusumano stated that he believes President Jacobs is competent and an asset to the college, does tremendous work in outreach throughout the County and represents the college well, however, is unable to vote yes on contracts which include pay increases.

Motion carried.

9.0 AUDIENCE PARTICIPATION

None

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS

None

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations

MOTION by Falcone, supported by Bonkowski, to accept the donations as presented and acknowledged by the Administration.

Motion carried.

11.2 Change Orders

None

11.3 Authorization for Purchases

11.3A External Advertising

MOTION by Falcone, supported by Bonkowski, to authorize the purchase of various external advertising through Hocking Media in an amount not to exceed \$480,200 for fiscal year 2013-2014.

ROLL CALL VOTE:

Ayes: Falcone, Bonkowski, Bolanowski, Cusumano, Kelly

Nays: DeSantis

Absent: DiMaria

Motion carried.

11.3B HVAC Inspection and Service Maintenance Contract

MOTION by Bonkowski, supported by Falcone, to authorize entering into a three-year contract with ATIGROUP of Flushing, Michigan to provide HVAC Inspection and Service Maintenance in the amount of \$74,400.

Discussion: Trustee Cusumano commented that this is a significant discount compared to the other bidders and inquired whether there were any references for this provider and if the college has used this provider in the past. Ms. Argiri responded that the college has not previously used ATIGROUP. She further stated ATIGROUP provided a competitive bid, that the proposal from ATIGROUP was evaluated to ensure that the college would receive adequate service and response times as required, and a proposed contract has been approved by general counsel and agreed to by ATIGROUP as a protection to the college in the event the college is not satisfied with their services. She further stated that administration received outstanding references from several institutions.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.3 Authorization for Purchases (Continued)

11.3B HVAC Inspection and Service Maintenance Contract (Continued)

ROLL CALL VOTE:

Ayes: Bonkowski, Falcone, Bolanowski, Cusumano, DeSantis, Kelly

Nays: None

Absent: DiMaria

Motion carried.

11.3C CIT Service Desk Consulting Contract

MOTION by Bonkowski, supported by Bolanowski, to authorize the award of a three-year contract to Logicalis, Inc. of Auburn Hills, Michigan for a continuation of Service Desk consulting services not to exceed \$330,108.

ROLL CALL VOTE:

Ayes: Bonkowski, Bolanowski, Cusumano, DeSantis, Falcone, Kelly

Nays: None

Absent: DiMaria

Motion carried.

11.3D Wireless Network Replacement

MOTION by Falcone, supported by Bolanowski, to authorize the purchase of replacement wireless networking equipment and installation services from Delta Network Services of Bloomfield, Michigan in an amount not to exceed \$683,700.

ROLL CALL VOTE:

Ayes: Falcone, Bolanowski, Bonkowski, Cusumano, DeSantis, Kelly

Nays: None

Absent: DiMaria

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.3 Authorization for Purchases (Continued)

11.3E Michigan Community College Risk Management Authority Self-Insurance

MOTION by Bonkowski, supported by Bolanowski, to approve a contribution in an amount not to exceed \$636,527 to the Michigan Community College Risk Management Authority for the period July 1, 2013 to June 30, 2014.

Discussion: Trustee Cusumano inquired as to whether there was a deductible associated with this insurance. Ms. Argiri responded that this is the college's annual premium and the services covered include consulting by a risk management company as well as legal services in the event there is any defense required for the college for any potential lawsuits. She added that there may be deductibles on certain types of exposures, but does not have that information with her at this time. She stated that she will follow up and provide that information to the Board.

ROLL CALL VOTE:

Ayes: Bonkowski, Bolanowski, Falcone, Kelly

Nays: Cusumano, DeSantis

Absent: DiMaria

Motion carried.

12.0 POLICY ACTIONS

None

13.0 ADJOURNMENT

MOTION by Falcone, supported by Bolanowski, to adjourn the meeting.

Motion carried.

The meeting adjourned at 8:33 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB
BOARD OF TRUSTEES

Secretary