

MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Tuesday, October 16, 2012 at 7:30 p.m., in Lecture Hall B of the Professional Development Center, University Center, Center Campus, 44575 Garfield Road, Clinton Township, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Kelly at 7:31 p.m.

2.0 ROLL CALL

Present: James F. Kelly, Chairperson  
Christine Bonkowski, Vice Chairperson  
Connie Bolanowski, Secretary  
Nancy Falcone, Treasurer  
Joseph DeSantis, Trustee  
Roseanne DiMaria, Trustee  
Charley Jackson, Trustee

Absent: None

Also present: James Jacobs, President  
Cynthia Ranger, Administrative Assistant  
Hunter L. Wendt, General Counsel

3.0 APPROVAL OF AGENDA

MOTION by DiMaria, supported by Bonkowski, to approve the agenda as presented.

Motion carried.

4.0 APPROVAL OF MINUTES

4.1 Information Session, September 18, 2012

4.2 Regular Meeting, September 18, 2012

4.3 Special Board Planning Meeting, September 18, 2012

MOTION by Bonkowski, supported by Bolanowski, to approve the minutes of the September 18, 2012 Information Session, Regular Meeting and Special Board Planning Meeting, as read.

Motion carried.

5.0 BOARD OF TRUSTEES REPORTS/PROPOSALS

Trustee DeSantis mentioned that he attended the Gem and Fossil event held at the Sports and Expo Center. He stated that it was a great event, but noticed that the placement of the power cords leading to the exhibits could pose a hazard for the people attending the event. Trustee DeSantis would like to see that improved upon at future events held at the college.

6.0 PRESIDENT'S REPORTS

None

7.0 FINANCIAL REPORTS

7.1 Financial Statements – September 30, 2012

MOTION by Falcone, supported by Bolanowski, to receive and file the financial statements for the three months ended September 30, 2012.

Motion carried.

7.2 Investment Report – September 30, 2012

MOTION by Falcone, supported by DiMaria, to receive and file the investment report of securities held as of September 30, 2012.

Trustee DeSantis requested a roll call vote.

ROLL CALL VOTE:

Ayes: Falcone, DiMaria, Bolanowski, Bonkowski, Jackson, Kelly

Nays: DeSantis

Absent: None

Motion carried.

7.0 FINANCIAL REPORTS (Continued)

7.3 Financial Report & Analyses: Single Audit Report – Year Ended June 30, 2012

MOTION by Falcone, supported by DiMaria, to receive and file the Single Audit Report for the year ended June 30, 2012.

ROLL CALL VOTE:

Ayes: Falcone, DiMaria, Bolanowski, Bonkowski, DeSantis, Jackson, Kelly

Nays: None

Absent: None

Motion carried.

8.0 PERSONNEL REPORTS

None

9.0 AUDIENCE PARTICIPATION

None

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS

10.1 Update on Website Redesign and Student/Staff Portal

Motion by Bonkowski, supported by DiMaria, to receive and file the report on the update of the website redesign and student/staff portal.

Motion carried.

10.2 Annual Grant Closeout Report to the Board of Trustees – Fiscal Year 2011/2012

Motion by Bonkowski, supported by Bolanowski, to receive and file the annual grant closeout report to the Board of Trustees for Fiscal Year 2011/2012.

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations

MOTION by Bonkowski, supported by Bolanowski, to accept the donations as presented and acknowledged by the Administration.

Motion carried.

11.2 Change Orders

None

11.3 Authorization for Purchases

11.3A Renew CISCO Network Hardware and Software Maintenance Contract

MOTION by DiMaria, supported by Bonkowski, to renew the College's CISCO SmartNet maintenance agreements for a one-year term from GovConnection, Inc. of Merrimack, New Hampshire commencing on November 15, 2012 and in an amount not to exceed \$129,091.

ROLL CALL VOTE:

Ayes: DiMaria, Bonkowski, Bolanowski, DeSantis, Falcone, Jackson, Kelly

Nays: None

Absent: None

Motion carried.

11.3B Student and Business System Segregation of Duties Assessment

MOTION by Bonkowski, supported by DiMaria, to authorize the Administration to enter into a contract, upon the approval of General Counsel, with Crowe-Horwath of Chicago, Illinois to provide a Student and Business System Segregation of Duties Assessment in an amount not to exceed \$52,000.

ROLL CALL VOTE:

Ayes: Bonkowski, DiMaria, Bolanowski, DeSantis, Falcone, Kelly

Nays: Jackson

Absent: None

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.4 Resolution Regarding Best Practices: PA 201

MOTION by DiMaria, supported by Bonkowski, to adopt the Resolution Regarding Best Practices: PA201.

ROLL CALL VOTE:

Ayes: DiMaria, Bonkowski, Bolanowski, DeSantis, Falcone, Jackson, Kelly

Nays: None

Absent: None

Motion carried.

11.5 Publicly Funded Health Insurance Contribution Act Election Regarding Medical Benefits

MOTION by DiMaria, supported by Bolanowski, to comply with Section 4(1)(2) of Act No. 152 of the Public Acts of 2011 for medical benefit plan year 2013.

ROLL CALL VOTE:

Ayes: DiMaria, Bolanowski, Bonkowski, DeSantis, Falcone, Jackson, Kelly

Nays: None

Absent: None

Motion carried.

12.0 POLICY ACTIONS

None

13.0 ADJOURNMENT

MOTION by Bonkowski, supported by Bolanowski, to adjourn the meeting.

Motion carried.

The meeting adjourned at 7:42 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB  
BOARD OF TRUSTEES

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Secretary