

MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Tuesday, August 21, 2012 at 7:30 p.m., in Lecture Hall B of the Professional Development Center, University Center, Center Campus, 44575 Garfield Road, Clinton Township, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Kelly at 7:33 p.m. Trustee Bonkowski was appointed Acting Secretary.

2.0 ROLL CALL

Present: James F. Kelly, Chairperson  
Christine Bonkowski, Vice Chairperson  
Nancy Falcone, Treasurer  
Joseph DeSantis, Trustee

Absent: Connie Bolanowski, Secretary (excused)  
Roseanne DiMaria, Trustee (excused)  
Charley Jackson, Trustee (excused)

Also present: James Jacobs, President  
Patricia Martz, Executive Secretary to the President  
Hunter L. Wendt, General Counsel

3.0 APPROVAL OF AGENDA

MOTION by Falcone, supported by Bonkowski, to approve the agenda as presented.

Motion carried.

4.0 APPROVAL OF MINUTES

4.1 Information Session, June 19, 2012

4.2 Regular Meeting, June 19, 2012

MOTION by Bonkowski, supported by Falcone, to approve the minutes of the June 19, 2012 Information Session and Regular Meeting, as read.

Motion carried.

5.0 BOARD OF TRUSTEES REPORTS/PROPOSALS

5.1 Reports by Board Members

None

5.2 Renewal of Memberships and Authorization for Dues in Trustee Organizations

MOTION by Falcone, supported by Bonkowski, to approve the renewal of memberships in the state and national organizations to which the College belongs and authorize attendance by Board members at educational conferences sponsored by these organizations through June 30, 2013. In addition, it is recommended that the Board approve the annual dues for membership in the Michigan Community College Association and the support of the Virtual Learning Network at a total cost of \$41,046.

ROLL CALL VOTE:

Ayes: Falcone, Bonkowski

Nays: DeSantis, Kelly

Absent: Bolanowski, DiMaria, Jackson

Motion failed.

5.3 Appointments – 2012/2013 MCCA Board of Directors

Due to the failed motion on agenda item 5.2, it was not necessary to vote on agenda item 5.3.

6.0 PRESIDENT'S REPORTS

None

7.0 FINANCIAL REPORTS

7.1 Financial Statements – July 31, 2012

MOTION by Falcone, supported by Bonkowski, to receive and file the financial statements for the month ended July 31, 2012.

Motion carried.

7.2 Investment Report – July 29, 2012

MOTION by Falcone, supported by Bonkowski, to receive and file the investment report of securities held as of July 29, 2012.

Motion carried.

8.0 PERSONNEL REPORTS

8.1 Personnel Actions – Appointments

MOTION by Bonkowski, supported by Falcone, to approve the appointments of Michele Kelly, Associate Dean, Arts & Sciences, effective August 22, 2012; Michelle Valin, Director, Center for Health Careers, effective August 22, 2012; David Friday, Instructor of Mathematics, effective August 22, 2012; Elonia Lusha, Instructor of Mathematics, effective August 22, 2012; and Daniel Media, Instructor of Emergency Medical Services, effective August 22, 2012.

ROLL CALL VOTE:

Ayes: Bonkowski, Falcone, DeSantis, Kelly

Nays: None

Absent: Bolanowski, DiMaria, Jackson

Motion carried.

9.0 AUDIENCE PARTICIPATION

None

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS

None

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations

MOTION by Falcone, supported by Bonkowski, to accept the donations as presented and acknowledged by the Administration.

Motion carried.

11.2 Change Orders

None

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.3 Authorization for Purchases

11.3A Water Treatment Chemical Contract for all Boilers, Cooling Towers and Closed Loop Systems

MOTION by Bonkowski, supported by Falcone, to enter into a three-year contract, upon the approval of General Counsel, with Hydro Chem Laboratories of Novi, Michigan to provide Chemical Water Treatments for all Boilers, Cooling Towers and Closed Loop Systems in the amount of \$96,000.

ROLL CALL VOTE:

Ayes: Bonkowski, Falcone, DeSantis, Kelly

Nays: None

Absent: Bolanowski, DiMaria, Jackson

Motion carried.

11.3B Student and Patron Pay for Print System

MOTION by Falcone, supported by Bonkowski, to authorize the Administration to enter into a three-year contract, upon the approval of General Counsel, with Applied Imaging of Novi, Michigan, the next lowest bidder meeting college specifications, to provide Pay for Print System for \$102,655 and a three-year per-image service agreement per specifications detailed in the RFP and user rationale.

ROLL CALL VOTE:

Ayes: Falcone, Bonkowski, DeSantis, Kelly

Nays: None

Absent: Bolanowski, DiMaria, Jackson

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.3C Document Imaging System

MOTION by Bonkowski, supported by Falcone, to approve an amendment of the College's existing contract with Perceptive Software of Shawnee, Kansas in an amount not to exceed \$107,000.

ROLL CALL VOTE:

Ayes: Bonkowski, Falcone, DeSantis, Kelly

Nays: None

Absent: Bolanowski, DiMaria, Jackson

Motion carried.

11.3D COMPASS/ESL College Placement Tests

MOTION by Falcone, supported by Bonkowski, to authorize the annual purchase of ACT COMPASS/ESL college placement tests in the amount of \$50,600 from ACT Inc. of Iowa City, Iowa.

ROLL CALL VOTE:

Ayes: Falcone, Bonkowski, DeSantis, Kelly

Nays: None

Absent: Bolanowski, DiMaria, Jackson

Motion carried.

12.0 POLICY ACTIONS

12.1 Revised Policy on Smoking Policy on Tobacco Use (Second Reading)

MOTION by Bonkowski, supported by Falcone, to adopt as a second reading the revised Policy on Smoking and Use of Tobacco.

ROLL CALL VOTE:

Ayes: Bonkowski, Falcone, DeSantis, Kelly

Nays: None

Absent: Bolanowski, DiMaria, Jackson

Motion carried.

13.0 ADJOURNMENT

MOTION by Falcone, supported by Bonkowski, to adjourn the meeting.

Motion carried.

The meeting adjourned at 7:47 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB  
BOARD OF TRUSTEES

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Acting Secretary