

MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Tuesday, June 19, 2012 at 7:30 p.m., in Lecture Hall B of the Professional Development Center, University Center, Center Campus, 44575 Garfield Road, Clinton Township, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Kelly at 7:40 p.m.

2.0 ROLL CALL

Present: James F. Kelly, Chairperson
Christine Bonkowski, Vice Chairperson
Connie Bolanowski, Secretary
Nancy Falcone, Treasurer
Joseph DeSantis, Trustee
Charley Jackson, Trustee

Absent: Roseanne DiMaria, Trustee (excused)

Also present: James Jacobs, President
Patricia Martz, Executive Secretary to the President
Hunter L. Wendt, General Counsel

3.0 APPROVAL OF AGENDA

MOTION by Bonkowski, supported by Falcone, to approve the agenda, as amended, with the deletion of the two agenda items under 8.1, Personnel Actions, relating to the math instructor positions.

Motion carried.

4.0 APPROVAL OF MINUTES

4.1 Information Session, May 15, 2012

4.2 Regular Meeting, May 15, 2012

MOTION by Bonkowski, supported by Bolanowski, to approve the minutes of the May 15, 2012 Information Session and Regular Meeting, as read.

Motion carried.

5.0 BOARD OF TRUSTEES REPORTS/PROPOSALS

None

6.0 PRESIDENT'S REPORTS

None

7.0 FINANCIAL REPORTS

7.1 Financial Statements – May 31, 2012

MOTION by Falcone, supported by Bonkowski, to receive and file the financial statements for the eleven months ended May 31, 2012.

Motion carried.

7.2 Investment Report – June 3, 2012

MOTION by Falcone, supported by Bonkowski, to receive and file the investment report of securities held as of June 3, 2012.

Motion carried.

8.0 PERSONNEL REPORTS

8.1 Personnel Actions – Appointments

MOTION by Bonkowski, supported by Falcone, to approve the appointments of Carl Seitz, Director, Public Service Institute, effective August 1, 2012; Keith Hill, Counselor (225 days), effective July 9, 2012; and Heather Mayernik, Instructor of Reading (225 days), effective June 20, 2012.

ROLL CALL VOTE:

Ayes: Bonkowski, Falcone, Bolanowski, DeSantis, Jackson, Kelly

Nays: None

Absent: DiMaria

Motion carried.

8.0 PERSONNEL REPORTS (Continued)

8.2 Tentative Agreement with AFSCME Council 25 and Local 2172.16 (Part-Time Support Staff)

MOTION by Bonkowski, supported by Falcone, to adopt the tentative agreement as the collective bargaining agreement with AFSCME Council 25 and Local 2172.16 (Part-Time Support Staff) effective July 1, 2012 and ending June 30, 2013, conditional upon ratification.

ROLL CALL VOTE:

Ayes: Bonkowski, Falcone, Bolanowski, DeSantis, Jackson, Kelly

Nays: None

Absent: DiMaria

Motion carried.

9.0 AUDIENCE PARTICIPATION

None

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS

None

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations

MOTION by Jackson, supported by Bolanowski, to accept the donations as presented and acknowledged by the Administration.

Motion carried.

11.2 Change Orders

None

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.3 Authorization for Purchases

11.3A Learning Management System Renewal

MOTION by Bolanowski, supported by Falcone, to authorize to renew the College's Learning Management System contract (ANGEL Learning) for a 36-month period with Blackboard, Inc. of Washington, in an amount not to exceed \$660,151.

ROLL CALL VOTE:

Ayes: Bolanowski, Falcone, Bonkowski, DeSantis, Jackson, Kelly

Nays: None

Absent: DiMaria

Motion carried.

11.3B Uninterruptable Power Supply (UPS) Replacements

MOTION by Jackson, supported by Bonkowski, to approve the replacement of 42 Uninterruptable Power Supply units with batteries in the amount of \$135,199 from CDW-G, Inc. from Southfield, Michigan, the lowest bidder meeting college specifications.

ROLL CALL VOTE:

Ayes: Jackson, Bonkowski, Bolanowski, DeSantis, Falcone, Kelly

Nays: None

Absent: DiMaria

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.3 Authorization for Purchases (Continued)

11.3C HVAC Inspection and Service Contract Renewal

MOTION by Bonkowski, supported by Bolanowski, to approve a one-year renewal HVAC Inspection and Service Contract in the amount of \$41,572 to Temperature Services Inc. of Livonia, Michigan.

ROLL CALL VOTE:

Ayes: Bonkowski, Bolanowski, DeSantis, Falcone, Jackson, Kelly

Nays: None

Absent: DiMaria

Motion carried.

11.3D External Advertising

MOTION by Falcone, supported by DeSantis, to authorize the purchase of various external advertising through Hocking Media in an amount not to exceed \$227,000 for fiscal year 2012-13.

ROLL CALL VOTE:

Ayes: Falcone, DeSantis, Bolanowski, Bonkowski, Kelly

Nays: Jackson

Absent: DiMaria

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.3 Authorization for Purchases (Continued)

11.3E Michigan Community College Risk Management Authority Self-Insurance

MOTION by Falcone, supported by Bonkowski, to approve a contribution of \$601,056 to the Michigan Community Risk Management Authority for the period July 1, 2012 to June 30, 2013.

ROLL CALL VOTE:

Ayes: Falcone, Bonkowski, Bolanowski, DeSantis, Jackson, Kelly

Nays: None

Absent: DiMaria

Motion carried.

12.0 POLICY ACTIONS

12.1 Revised Policy on Smoking Policy on Tobacco Use (First Reading)

MOTION by Bonkowski, supported by Bolanowski, to adopt as a first reading the revised Policy on Smoking and Use of Tobacco as presented.

ROLL CALL VOTE:

Ayes: Bonkowski, Bolanowski, DeSantis, Falcone, Jackson, Kelly

Nays: None

Absent: DiMaria

Motion carried.

13.0 ADJOURNMENT

MOTION by Falcone, supported by Bonkowski, to adjourn the meeting.

Motion carried.

The meeting adjourned at 7:54 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB
BOARD OF TRUSTEES

Secretary