

MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Tuesday, March 20, 2012 at 7:30 p.m., in Room K324 of the John Lewis Student Community Center, South Campus, 14500 Twelve Mile Road, Warren, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Kelly at 7:45 p.m. Trustee DiMaria was appointed Acting Secretary.

2.0 ROLL CALL

Present: James F. Kelly, Chairperson
Nancy Falcone, Treasurer
Joseph DeSantis, Trustee
Roseanne DiMaria, Trustee
Charley Jackson, Trustee

Absent: Christine Bonkowski, Vice Chairperson (excused)
Connie Bolanowski, Secretary (excused)

Also present: James Jacobs, President
Patricia Martz, Executive Secretary to the President
Hunter L. Wendt, General Counsel

3.0 APPROVAL OF AGENDA

MOTION by Falcone, supported by DiMaria, to approve the agenda as presented.

Motion carried.

4.0 APPROVAL OF MINUTES

4.1 Information Session, February 21, 2012

4.2 Executive Session, February 21, 2012

4.3 Regular Meeting, February 21, 2012

MOTION by Jackson, supported by Falcone, to approve the minutes of the February 21, 2012 Information Session, Executive Session and Regular Meeting, as read.

Motion carried.

5.0 BOARD OF TRUSTEES REPORTS/PROPOSALS

None

6.0 PRESIDENT'S REPORTS

None

7.0 FINANCIAL REPORTS

7.1 Financial Statements – February 29, 2012

MOTION by Jackson, supported by Falcone, to receive and file the financial statements for the eight months ended February 29, 2012.

Motion carried.

7.2 Investment Report – March 4, 2012

MOTION by Falcone, supported by DiMaria, to receive and file the investment report of securities held as of March 4, 2012.

Motion carried.

8.0 PERSONNEL REPORTS

8.1 Personnel Actions – Appointments

MOTION by Falcone, supported by DiMaria, to approve the appointment of Donald Hutchison, Associate Dean of Engineering Technology, effective March 26, 2012.

ROLL CALL VOTE:

Ayes: Falcone, DiMaria, DeSantis, Jackson, Kelly

Nays: None

Absent: Bolanowski, Bonkowski

Motion carried.

8.0 PERSONNEL REPORTS (Continued)

8.2 Resolution of Appreciation for Retirees

MOTION by Falcone, supported by Jackson, to authorize the creation and presentation of resolutions of appreciation to employees who are retiring or have retired from their employment in 2011-2012.

ROLL CALL VOTE:

Ayes: Falcone, Jackson, DeSantis, DiMaria, Kelly

Nays: None

Absent: Bolanowski, Bonkowski

Motion carried.

9.0 AUDIENCE PARTICIPATION

None

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS

None

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations

MOTION by Jackson, supported by DiMaria, to accept the donations as presented and acknowledged by the Administration.

Motion carried.

11.2 Change Orders

None

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.3 Authorization for Purchases

11.3A Three Issues of the Workforce and Continuing Education Schedule of Classes –
Fall 2012, Winter 2013 and Summer 2013

MOTION by Jackson, supported by Falcone, to approve the bid in the amount of \$98,733 for printing and mailing services for three (3) issues of the Workforce and Continuing Education Schedule of Classes for Fall 2012, Winter 2013 and Summer 2013 to Stafford Media Group of Greenville, Michigan.

ROLL CALL VOTE:

Ayes: Jackson, Falcone, DeSantis, DiMaria, Kelly

Nays: None

Absent: Bolanowski, Bonkowski

Motion carried.

11.3B Macomb Center for the Performing Arts 2012-2013 Season Brochure

MOTION by Falcone, supported by DiMaria, to approve the bid for the Macomb Center for the Performing Arts 2012-2013 season brochure in the amount of \$46,204 to Grand River Printing of Belleville, Michigan, the lowest bidder meeting college specifications.

ROLL CALL VOTE:

Ayes: Falcone, DiMaria, DeSantis, Jackson, Kelly

Nays: None

Absent: Bolanowski, Bonkowski

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.3C Mediation Components

MOTION by Falcone, supported by DiMaria, to approve the purchase of mediation components in the amount of \$58,138 from Innovative Communications of Saginaw, Michigan, the lowest bidder meeting college specifications.

ROLL CALL VOTE:

Ayes: Falcone, DiMaria, DeSantis, Jackson, Kelly

Nays: None

Absent: Bolanowski, Bonkowski

Motion carried.

11.3D Datatel Student and Staff Web Portal

MOTION by Jackson, supported by Falcone, to authorize the Administration to purchase software and implementation services from Datatel, Inc. of Fairfax, Virginia for a student and staff web portal in an amount not to exceed \$168,145.

ROLL CALL VOTE:

Ayes: Jackson, Falcone, DeSantis, DiMaria, Kelly

Nays: None

Absent: Bolanowski, Bonkowski

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.3E Website Redesign Services

MOTION by Falcone, supported by DiMaria, to authorize the Administration to enter into a contract, upon the approval of General Counsel, with Interact Communications of Olinaska, Wisconsin to provide Website Redesign Services in an amount not to exceed \$76,650.

ROLL CALL VOTE:

Ayes: Falcone, DiMaria, DeSantis, Jackson, Kelly

Nays: None

Absent: Bolanowski, Bonkowski

Motion carried.

11.4 Consultant for Health Care

MOTION by Falcone, supported by DiMaria, to approve the engagement of Ballard Benefit Works, Inc., of Howell, Michigan, as health care consultant, with a one-year contract in an amount not to exceed \$75,000, and to include possible performance incentives in an additional amount of \$15,000, subject to approval of General Counsel.

ROLL CALL VOTE:

Ayes: Falcone, DiMaria, DeSantis, Kelly

Nays: Jackson

Absent: Bolanowski, Bonkowski

Motion carried.

12.0 POLICY ACTIONS

12.1 Revised Policy on Acquired Immune Deficiency Syndrome (AIDS) (First Reading)

MOTION by Jackson, supported by Falcone, to adopt as a first reading the revised Policy on Acquired Immune Deficiency Syndrome (AIDS).

ROLL CALL VOTE:

Ayes: Jackson, Falcone, DeSantis, DiMaria, Kelly

Nays: None

Absent: Bolanowski, Bonkowski

Motion carried.

13.0 ADJOURNMENT

MOTION by Falcone, supported by DiMaria, to adjourn the meeting.

Motion carried.

The meeting adjourned at 7:55 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB
BOARD OF TRUSTEES

Acting Secretary