

MINUTES OF THE INFORMATION SESSION OF THE BOARD OF TRUSTEES
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

An open information session of the Board of Trustees of the Community College District of the County of Macomb was held Tuesday, March 20, 2012, at 6:00 p.m., in Room K315 of the John Lewis Student Community Center, South Campus, 14500 Twelve Mile Road, Warren, Michigan, pursuant to notice.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Kelly at 6:32 p.m. Trustee DiMaria was appointed Acting Secretary.

2.0 ROLL CALL

Present: James F. Kelly, Chairperson
Nancy Falcone, Treasurer
Joseph DeSantis, Trustee
Roseanne DiMaria, Trustee
Charley Jackson, Trustee

Absent: Christine Bonkowski, Vice Chairperson (excused)
Connie Bolanowski, Secretary (excused)

Also present: James Jacobs, President
Elizabeth Argiri, Vice President for Business
Jill M. Little, Vice President, Student Services
Patricia Martz, Executive Secretary to the President
Gerri Pavone, Executive Director of Research & Planning
James Sawyer, Provost/Vice President, Learning Unit
Casandra Ulbrich, Vice President, College Advancement & Community Relations
Hunter L. Wendt, General Counsel
Michael Zimmerman, CIO and Executive Director of Communications and Information Technology

3.0 APPROVAL OF AGENDA

MOTION by Falcone, supported by DiMaria, to approve the agenda as presented.

Motion carried.

4.0 AUDIENCE PARTICIPATION

None

5.0 REVIEW OF AGENDA ITEMS AND MATERIAL

None

6.0 ISSUES AND UPDATES

6.1 Unit Update – College Advancement and Community Relations

Dr. Ulbrich provided an update on the responsibilities and functions of the various areas under College Advancement and Community Relations. She distributed an organizational chart for that area, along with detailed information highlighting each department.

6.2 Tuition Planning

Dr. Jacobs distributed data from the state's Activity Classification Schedule (ACS) regarding in-district tuition of community colleges in Michigan, indicating that Macomb's tuition rate is just below the state average. He stated that administration is recommending a \$2.00 per credit hour increase in tuition for 2012/2013 which will be on the agenda for the Board's approval at the April board meeting.

6.3 Vice President – Human Resources

Dr. Jacobs reminded the Trustees that Mr. Witt accepted a position as Vice President of Human Resources at Owens Community College in Ohio, and stated that Mr. Wendt has been assigned to supervise the Human Resources area in the interim until that position is filled. A national search will be conducted with the assistance of a search consultant.

6.4 July Board Meeting and Retreat Plans

Dr. Jacobs stated that he would like to hold a board retreat on July 17 in place of the regularly scheduled board meeting on that date. He also informed the Trustees that a President's Council retreat has been scheduled for June 15 at Center Campus in preparation for the board retreat.

6.5 Institutional Development Day Plans

An agenda was distributed regarding the college's annual Institutional Development Day scheduled for Tuesday, April 3. An invitation was extended to the Trustees to attend the activities planned for that day, including President Jacobs' state of the college address, various workshops, a reception for retirees, and a performance by the Macomers.

Miscellaneous

Dr. Jacobs distributed a proposed revised format for the monthly donation report under board meeting agenda item 11.1. He stated that that this executive summary format is more strategic, which includes the fundraising goals and status of those goals to date. Individual donor names will not be listed, with the exception of gifts in the amount of \$1,000 and above. Dr. Jacobs asked the Trustees if they had any objections to the revised format. The majority of the Trustees agreed to the executive summary format for the reporting of donations.

7.0 EXECUTIVE SESSION

MOTION by Falcone, supported by DiMaria, to move into executive session.

ROLL CALL VOTE:

Ayes: Falcone, DiMaria, DeSantis, Jackson, Kelly

Nays: None

Absent: Bolanowski, Bonkowski

Motion carried.

RECESS

The meeting recessed at 7:02 p.m.

RECONVENE

The meeting reconvened at 7:30 p.m.

Motion carried.

8.0 ADJOURNMENT

MOTION by Falcone, supported by DiMaria, to adjourn the meeting.

The meeting adjourned at 7:30 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB
BOARD OF TRUSTEES

Acting Secretary