

MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Tuesday, June 21, 2011 at 7:30 p.m., in Lecture Hall B of the Professional Development Center, University Center, Center Campus, 44575 Garfield Road, Clinton Township, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Kelly at 7:34 p.m.

2.0 ROLL CALL

Present: James F. Kelly, Chairperson
Connie Bolanowski, Secretary
Joseph DeSantis, Trustee
Charley Jackson, Trustee

Absent: Christine Bonkowski, Vice Chairperson (excused)
Nancy Falcone, Treasurer (excused)
Roseanne DiMaria, Trustee (excused)

Also present: James Jacobs, President
Patricia Martz, Secretary to the President
Hunter L. Wendt, General Counsel

3.0 APPROVAL OF AGENDA

MOTION by Jackson, supported by DeSantis, to approve the agenda as presented.

Motion carried.

4.0 APPROVAL OF MINUTES

- 4.1 Information Session, May 17, 2011
- 4.2 Executive Session, May 17, 2011
- 4.3 Regular Meeting, May 17, 2011

MOTION by Jackson, supported by DeSantis, to approve the minutes of the May 17, 2011 Information Session, Executive Session and Regular Meeting, as read.

Motion carried.

5.0 BOARD OF TRUSTEES REPORTS/PROPOSALS

5.1 Reports by Board Members

None

5.2 Renewal of Memberships and Authorization for Dues in Trustee Organizations

MOTION by DeSantis, supported by Bolanowski, to approve the renewal of memberships in the state and national trustee organizations to which the college belongs and authorize attendance by Board members at educational conferences sponsored by these organizations through June 30, 2012. In addition, it is recommended that the Board approve the annual dues for membership in the Michigan Community College Association and the support of the Virtual Learning Network at a total cost of \$41,046.

ROLL CALL VOTE:

Ayes: DeSantis, Bolanowski, Jackson, Kelly

Nays: None

Absent: Bonkowski, DiMaria, Falcone

Motion carried.

5.3 Appointments – 2011/2012 MCCA Board of Directors

MOTION by Jackson, supported by Bolanowski, to appoint Trustee Bonkowski as representative and Chairperson Kelly as alternate representative for the Michigan Community College Association Board of Directors, effective July 1, 2011 through June 30, 2012.

ROLL CALL VOTE:

Ayes: DeSantis, Bolanowski, Jackson, Kelly

Nays: None

Absent: Bonkowski, DiMaria, Falcone

Motion carried.

6.0 PRESIDENT'S REPORTS

None

7.0 FINANCIAL REPORTS

7.1 Financial Statements – May 31, 2011

MOTION by DeSantis, supported by Jackson, to receive and file the financial statements for the eleven months ended May 31, 2011.

Motion carried.

7.2 Investment Report – June 5, 2011

MOTION by DeSantis, supported by Jackson, to receive and file the investment report of securities held as of June 5, 2011.

Motion carried.

8.0 PERSONNEL REPORTS

8.1 Personnel Actions – Appointments

MOTION by DeSantis, supported by Jackson, to approve the appointments of Angie Williams-Chehmani, Associate Dean of Arts & Sciences, effective June 27, 2011; Jennifer Seger, Associate Dean for Applied Technology & Apprenticeship, Automotive Technology & Technical Education, effective June 27, 2011; William Simonson, Director of Administrative Services, effective June 27, 2011; Kara Acors, Instructor of Political Science, effective August 15, 2011; Thomas Brennan, Instructor of Physical & Health Education, effective August 15, 2011; Christopher Christian, Instructor of Facilities Design & Construction, effective August 15, 2011; and Amine Rahmouni El Idrissi, Instructor of French & Arabic, effective August 15, 2011.

ROLL CALL VOTE:

Ayes: DeSantis, Jackson, Bolanowski, Kelly

Nays: None

Absent: Bonkowski, DiMaria, Falcone

Motion carried.

8.0 PERSONNEL REPORTS (Continued)

8.2 Designation of Emeritus Status

MOTION by DeSantis, supported by Bolanowski, to confer the emeritus title on retirees Gerald F. Bosler, former Dean, Libraries & Learning Resources; Richard Kolcz, former Executive Director, Facilities & Operations; and William L. Hart, former Instructor of Mathematics.

ROLL CALL VOTE:

Ayes: DeSantis, Bolanowski, Jackson, Kelly

Nays: None

Absent: Bonkowski, DiMaria, Falcone

Motion carried.

8.3 Realignment of Art Department

MOTION by Jackson, supported by DeSantis, to authorize administration to enter into an agreement offering a retirement incentive of \$42,000 to the most senior faculty member in Art, subject to terms and conditions acceptable to General Counsel and Human Resources.

ROLL CALL VOTE:

Ayes: Jackson, DeSantis, Bolanowski, Kelly

Nays: None

Absent: Bonkowski, DiMaria, Falcone

Motion carried.

9.0 AUDIENCE PARTICIPATION

None

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS

10.1 Construction Status Report – June 2011

MOTION by Jackson, supported by DeSantis, to receive and file the Construction Status Report – June 2011 as read.

Motion carried.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations

MOTION by Jackson, supported by Bolanowski, to accept the donations as presented and acknowledged by the Administration.

Motion carried.

11.2 Change Orders

None

11.3 Authorization for Purchases

MOTION by DeSantis, supported by Bolanowski, to approve the following purchases:

11.3A Rolled Paper Towels

To approve the purchase of rolled paper towels from Allied Eagle of Detroit, Michigan, in an amount not to exceed \$42,240.

11.3B Renewal of Three-Year Consortium Agreement for PLATO Academic Systems Algebra

To approve a three-year contract, upon review and approval by General Counsel, with PLATO Learning, Inc. of Bloomington, Minneapolis for the purchase of PLATO Academic Systems Algebra computerized tutorial system licenses in the amount of \$164,358.

11.3C Renewal of Datatel Software Maintenance Agreements for Fiscal Year 2011-2012

To authorize the College to renew its maintenance contracts with Datatel, Inc. of Fairfax, Virginia for the fiscal year 2011-2012 in the total amount of \$424,074.

11.3D Replacement Storage Area Network (SAN) Units

To authorize the purchase of two HP Storage Area Networks and data migration services from Hewlett-Packard Corporation of Conway, Arkansas for \$344,924.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS (Continued)

11.3E Annual Library Purchases and DALNET Maintenance Agreement

To authorize the purchase of library resources for fiscal year 2011-2012 in amounts not to exceed \$36,000 to Gale Group of Farmington Hills, Michigan, \$77,000 to EBSCO Subscription Services of Cary, Illinois, \$36,000 to Baker & Taylor Publishing of Charlotte, North Carolina, and \$68,000 to West Group Publishers of Eagan, Minnesota; and authorize the renewal of its annual maintenance agreement in an amount not to exceed \$60,000 to the Detroit Area Library Network (DALNET) for the college's share of fiscal year 2011-2012 operating costs.

11.3F Michigan Community College Risk Management Authority Self Insurance

To approve a contribution of \$590,592 to the Michigan Community Risk Management Authority for the period July 1, 2011 to June 30, 2012.

11.3G Lorenzo Cultural Center Multi-Media AUDIO Upgrades

To approve the purchase and installation of audio system upgrades in the Lorenzo Cultural Center in the amount of \$34,937 from Phillips Pro Audio Systems, LLC of Temperance, Michigan, the lowest bidder meeting college specifications.

11.3H Lorenzo Cultural Center Multi-Media VIDEO Upgrades

To approve the purchase and installation of a replacement video projection and presentation system in the Lorenzo Cultural Center in the amount of \$95,634 from Abel Electronics of St. Clair Shores, Michigan, the lowest bidder meeting college specifications.

ROLL CALL VOTE:

Ayes: DeSantis, Bolanowski, Jackson, Kelly

Nays: None

Absent: Bonkowski, DiMaria, Falcone

Motion carried.

12.0 POLICY ACTIONS

12.1 Revised Equal Employment Opportunity/Affirmative Action Policy (Second Reading)

MOTION by Bolanowski, supported by Jackson, to approve as a second reading the attached revised Equal Employment Opportunity/Affirmative Action Policy.

ROLL CALL VOTE:

Ayes: Bolanowski, Jackson, DeSantis, Kelly

Nays: None

Absent: Bonkowski, DiMaria, Falcone

Motion carried.

13.0 ADJOURNMENT

MOTION by Bolanowski, supported by Jackson, to adjourn the meeting.

Motion carried.

The meeting adjourned at 7:47 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB
BOARD OF TRUSTEES

Secretary