

**Selective Admission
Requirements**

Surgical Technology

2017

Deadline for all requirements



February 15, 2017

The requirements for the Surgical Technology program are different than the requirements for other Selective Admission programs. Please read the entire packet carefully to assure that all requirements are completed before the deadline date.

*****IMPORTANT*****

PLACEMENT TESTING REQUIREMENTS HAVE CHANGED FOR THIS SELECTIVE ADMISSIONS YEAR!

ACCUPLACER WILL BE REPLACING COMPASS.

ALL SELECTIVE ADMISSIONS APPLICANTS WILL NEED TO TAKE THE NEW PLACEMENT TEST AFTER SEPTEMBER 15th 2016.

**MACOMB COMMUNITY COLLEGE
SELECTIVE ADMISSION REQUIREMENTS
FALL 2017 Surgical Technology
Deadline for ALL requirements is February 15, 2017**

To be considered for admission to the SURGICAL TECHNOLOGY program, applicants are required to complete ALL requirements. ALL appropriate documentation must be on file at the designated departments as listed below by the February 15, 2017 deadline for the program that begins Fall 2017. Macomb's Selective Admission Programs have assessment and admission requirements that are considerably different than other Macomb programs.

The Selective Admissions Surgical Technology Application and supporting documentation are accepted up to one year in advance of the deadline date.

APPLICATION REQUIREMENTS

1. Submit a Surgical Technology Application (see page 6). If you are not a current or former student at Macomb Community College you must also submit a Macomb Application for Admissions.
2. Arrange for OFFICIAL COLLEGE TRANSCRIPT(S) to be sent directly from **EACH** College attended to the Center Campus Records & Registration Office. In order to meet the deadline of February 15, 2017, applicants should request that their current name, date of birth and Macomb ID number be posted on their college transcript. **Macomb Community College transcripts are not required to be sent.** Transcripts that are issued to the student will not be accepted.

Send the Surgical Technology Application and Transcripts to:

Macomb Community College
Center Campus Records & Registration Office G-110
44575 Garfield Rd.
Clinton Twp., MI 48038-1139

Applications can be faxed to: 586.226.4787 or **Emailed to:** records@macomb.edu

Official Transcripts can be emailed to: transcripts@macomb.edu

3. Submit a written LETTER OF INTENT & CURRENT RESUMÉ for admissions to the Surgical Technology program. The letter of intent should indicate the student's desire to enter the surgical technology profession. The letter should not exceed 250 words.

Send the Letter of Intent and Resume to:

Macomb Community College
Health & Human Services E-219
Elizabeth Ness: Program Coordinator Surgical Technology
44575 Garfield Rd.
Clinton Twp., MI 48038-1139

4. The following courses must be completed by the Fall term prior to the application deadline of February 15, 2017. Candidates must successfully complete the following courses, or their equivalents at another accredited institution, as defined by Macomb Community College with a punitive grade of C (2.0 GPA) or better prior to the deadline date of February 15, 2017. A GPA will be calculated on pre-requisite courses. A grade of C- is not acceptable. Students must receive a Pass grade in SURG 1070.

BIOL-2400 - General Microbiology OR **BIOL-2730** - Pathogenic Microbiology

HHSC-1700 - Medical Terminology

SURG-1050 - Introduction to Surgical Technology

SURG-1060 - Introduction to Central Processing Distribution Technician

SURG-1070 - Introduction to Central Processing Distribution Technician Clinical (Pass/Fail Course; non-punitive grade, must earn a "pass" as a final grade.)

BIOL-2710 - Human Physiological Anatomy

ENGL-1180 - Communications 1 OR **ENGL-1210** - Composition 1

5. Completion of the Placement Test (available at Macomb Community College): **The 2017 Selective Admissions requirements will use the new Accuplacer placement test for ranking. ALL APPLICANTS ARE REQUIRED TO TAKE THE “NEW” ACCUPLACER PLACEMENT TEST BY THE FEBRUARY 15, 2017 DEADLINE DATE. Accuplacer will be available after September 15, 2016. COMPASS placement scores WILL NOT be used to determine ranking for 2017 Surgical Technology Selective Admission Program.**

Applicants must complete the entire placement test, which includes English (ESL scores are not acceptable), reading and mathematics algebra.

Required Accuplacer scores for consideration in the Surgical Technology program include:

**85 or higher on the Reading component
49 or higher on the Elementary Algebra component**

Information regarding the schedule for placement testing can be found at <http://www.macomb.edu/future-students/apply-admissions/placement-testing/index.html> or by calling the Placement Testing Office at 586.445.7423 for South Campus or 586.286.2027 for Center Campus. It is highly recommended that you prepare for the placement test by going to the following website: <https://accuplacer.collegeboard.org/students/prepare-for-accuplacer>.

Retesting is available and MUST meet all the Retesting Policy Requirements below:

- After the first placement test is taken and a student wishes to retest, they will be required to wait one week (7 calendar days) to retest.
 - All or part of the ACCUPLACER may be retaken for a fee.
 - Student will pay the retesting fee at the Cashier's Office and bring the receipt to the Placement Testing Office to present to the Placement Testing staff.
 - The student will retake the test and be given a Score Report. Score information will be uploaded to the student's record and the best score earned will be used.
 - Once a student retakes a specific module of the placement test, they may not retake that specific module for 120 days.
6. Attend MANDATORY Orientation - The program will hold a MANDATORY orientation meeting for all candidates admitted to the program sometime during the month of MAY. If you are selected as an alternate candidate, you must also attend the mandatory orientation.

RANKING

Ranking will be based on the following criteria:

- Grade Point Average on the following prerequisites: ENGL-1180 OR ENGL-1210, BIOL-2710, BIOL-2400 OR BIOL-2730, HHSC-1700, SURG-1050, SURG-1060. All prerequisite courses must be completed by the deadline date with a grade of C (2.0 GPA) or better to be ranked.
- Minimum Reading score of 85 on the Accuplacer test.
- Minimum Elementary Algebra score of 49 on the Accuplacer test.
- Student performance in the Central Processing Distribution Technician Program.
- Admissions to the program will be determined by the Surgical Technology program coordinator.

PROCESSING

Applicants will be considered for the Surgical Technology program ONLY if they have applied and completed all the requirements to the program BEFORE THE FEBRUARY 15, 2017 DEADLINE DATE. The processing of all applicants takes approximately three months following the deadline date. Letters will be mailed out no later than May 15, 2017.

Applicants will be assessed on an individual basis.

Applicants who are not admitted may apply for the following year but will not be given preference by reason of having applied before.

Only those applicants selected for admission are required to submit a \$100.00 **non-refundable** fee to confirm acceptance into the program. Admission is conditional upon proof of health documentation required at the appropriate time by the Department of Health and Human Services.

Note: Some or all of the admission criteria listed above may constitute change from the past policy. Macomb retains the prerogative of changing admission procedures and requirements. Furthermore, students and prospective students bear the responsibility for keeping informed of college procedures and requirements.

Any additional information regarding admissions to the Surgical Technology program should be directed to the Surgical Technology Program Coordinator, Liz Ness at 586.286.2192.

CRIMINAL BACKGROUND CHECKS

Macomb Community College's clinical partners may not accept students who have been convicted of certain crimes into a clinical learning environment. Therefore, students must undergo a Criminal Background Check, at their own expense, through CastleBranch.com in order to be considered for admission to the Surgical Technology program.

NOTE: Students will get more information regarding the Criminal Background Check at the mandatory orientation.

SURGICAL TECHNOLOGY PROGRAM WAITING PERIODS*

Convictions occurring after acceptance into the program must be reported to the Associate Dean of the HHSC Dept immediately. A student is not eligible for admission to the Surgical Technology program for a period of years following completion of all terms and conditions of sentencing for conviction of certain crimes. The precise number of years a student must wait following sentencing depends upon the nature of the offense. Generally speaking, the more serious the offense, the longer the students must wait before eligibility is restored. Macomb Community College has adopted the waiting periods specified in MCL 330.1134a. If a student has been convicted of a crime, the student should consult "Surgical Technology Program Waiting Periods" BEFORE seeking admission to the Surgical Technology program to determine the specific waiting period, if any, applicable to that conviction. Failure to disclose conviction of a crime listed in MCL 330.1134a is grounds for immediate dismissal from the Surgical Technology program. If a student is convicted of a crime listed in MCL 330.1134a while in the Surgical Technology program, the student will be immediately dismissed from the program.

Waiting Period

15 years

- A felony that involves the intent to cause death or serious impairment of a body function, that result in death or serious impairment of a body function that involves the use of force or violence, or that involves the threat of the use of force or violence.
- A felony involving cruelty or torture.
- A felony involving intentional or reckless harm to a vulnerable adult by a caregiver or person with authority over a vulnerable adult.
- A felony involving criminal sexual conduct.
- A felony involving abuse or neglect.
- A felony involving the use of a firearm or dangerous weapon.
- A felony involving the diversion or adulteration of a prescription drug or other medications.
- An attempt or conspiracy to commit any of the felonies listed above.

10 years

- A felony, or an attempt or conspiracy to commit a felony, other than felony with a 15-year waiting period set forth above.
- A misdemeanor involving the use of a firearm or dangerous weapon with the intent to injure, the use of a firearm or dangerous weapon that results in a personal injury, or a misdemeanor involving the use of force or violence or the threat of the use of force of violence.
- A misdemeanor involving intentional or reckless harm to a vulnerable adult by a caregiver or person with authority over a vulnerable adult.
- A misdemeanor involving criminal sexual conduct.
- A misdemeanor involving cruelty or torture.
- A misdemeanor involving abuse or neglect.

5 years

- A misdemeanor involving cruelty if committed by an individual who is less than 16 years of age.
- A misdemeanor involving home invasion.
- A misdemeanor involving embezzlement.
- A misdemeanor involving negligent homicide.
- A misdemeanor involving larceny.
- A misdemeanor of retail fraud in the second degree.
- A misdemeanor involving assault, fraud, or theft.

3 years

- A misdemeanor for assault if there was no use of a firearm or dangerous weapon and no intent to commit murder or inflict great bodily injury.
- A misdemeanor of retail fraud in the third degree.
- A misdemeanor involving the manufacture, delivery, or possession of a controlled substance.

1 year

- A misdemeanor involving the manufacture, delivery, or possession of a controlled substance, if the individual, at the time of conviction, is under the age of 18.
- A misdemeanor for larceny or retail fraud in the second or third degree if the individual, at the time of conviction, is under the age of 16.

***This document was prepared for information purposes only. In the event of a conflict between the statements in this document and the language of MCL 330.1134a, MCL 330.1134a shall control. Please see MCL 330.1134a or consult your attorney for additional information.**

2017 Selective Admissions Surgical Technology Application



Submission Deadline: February 15, 2017

Note: All prerequisite courses must be completed by the deadline date with a grade of C (2.0 GPA) or better to be ranked.

<p>1 Student I.D. Number: <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/></p> <p>2 _____ 3 Last Name First Middle</p> <p>4 _____ Street Number Street Name or P.O. Box</p> <p>_____ 5 City, State, Zip Code</p> <p>6 _____ 7 _____ 8* Area Code (Home Phone No.) Area Code (Cell Phone No.)</p>	<p>Social Security Number: <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/></p> <p>_____ 3 Prior Last Name</p> <p>_____ 5 Additional Address Information (I.E; Apt., Bldg, Lot, Etc.)</p> <p>_____ 5 Email Address</p> <p>_____ 8* Date of Birth (Month/Date/Year)</p>
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* **Optional**—Information will be kept confidential and will not be used as a factor in the admission process.

9 List below all colleges and universities attended other than Macomb Community College. List most recent first.

<u>Name</u>	<u>City & State</u>	<u>Dates of Attendance</u>	<u>For Office Use Only</u>
			<input type="checkbox"/> Received
			<input type="checkbox"/> Received
			<input type="checkbox"/> Received
			<input type="checkbox"/> Received

I certify that all my responses are true to the best of my knowledge. I understand the policies and procedures published in the College Catalog, Schedule of Classes, and on the website (www.macomb.edu) are the official source of information for Macomb Community College.

Signature

Today's Date

	Date	For Office Use Only	Taken at	Term/Grade
Accuplacer Completed:		ENGL-1180 or ENGL-1210		
Reading Score:		BIOL-2710		
Elementary Algebra Score:		BIOL- 2400 - or BIOL-2730		
Performance SURG-1070:		HHSC-1700		
Incomplete Letter Sent:		SURG 1050		
Complete Letter Sent:		SURG 1060		

**Send to: Macomb Community College, Center Campus Records & Registration Office, G-110, Selective Admission Area,
44575 Garfield Road, Clinton Township, MI 48038-1139
Fax Application to: 586.226.4787 or Email to: records@macomb.edu
Email Official Transcripts to: transcripts@macomb.edu**