

**CERTIFICATE AND DEGREE APPLICATION**  
**COMPLETE ONE APPLICATION FOR EACH DEGREE OR CERTIFICATE**

PRINT LEGIBLY

MACOMB STUDENT I.D. NO. OR SOCIAL SECURITY NO. \_\_\_\_\_ LAST NAME, FIRST NAME, MIDDLE NAME \_\_\_\_\_ PRIOR NAME \_\_\_\_\_

STREET ADDRESS OR P.O. BOX \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_  
 ( ) ( ) ( )  
 HOME PHONE \_\_\_\_\_ BUSINESS PHONE \_\_\_\_\_ CELL PHONE \_\_\_\_\_

**MONTH AND YEAR TO BE AWARDED**

May \_\_\_\_\_  August \_\_\_\_\_  December \_\_\_\_\_

- Associate of Applied Science in \_\_\_\_\_ (Include Specialty)
- Associate of Arts  Associate of Arts – Math
- Associate of Arts – Pre-Elementary Education \_\_\_\_\_ (Include Appropriate Concentration)
- Associate of Arts – Pre-Social Work  Associate of Arts – Theater Arts
- Associate of Arts – International Global Studies: \_\_\_\_\_ (Include Specialty)
- Certificate of Arts – International Global Studies: \_\_\_\_\_ (Include Specialty)
- Associate of Baccalaureate Studies: \_\_\_\_\_ (Include Appropriate Concentration)
- Associate of Business Administration: \_\_\_\_\_ (Include Specialty)
- Associate of General Studies  Certificate of General Studies
- Associate of Science: \_\_\_\_\_ (Include Specialty)
- Certificate of Science – Pre-Engineering  Certificate of Science – Pre-Medical
- Certificate in: \_\_\_\_\_ (Include Specialty)
- Skill Specific Certificate in \_\_\_\_\_

If you transferred credit from another college(s), list those colleges here: \_\_\_\_\_

**GRADUATION/COMMENCEMENT INFORMATION**

Degree applicants who want their names to appear in the Commencement Book must apply by the dates listed below. However, applications for graduation are accepted through the last day of the term.

- Fall Term—November 1 (Degree dated December)
- Winter Term—March 15 (Degree dated May)
- Spring/Summer Term—End of Spring/Summer Term (Degree dated August)

Official degrees and certificates will be mailed approximately eight weeks after the end of the term in which the student has completed requirements and filed for the award. Degree and certificate requirements are listed in the College catalog.

**Students Working Toward a Second Associate's Degree**

A second Associate's Degree may be awarded if, in addition to the general requirements for all Associate's Degrees, (1) all group and core requirements for the second degree are met, and (2) a minimum of 15 credit hours earned at Macomb for each additional degree awarded by Macomb.

Commencement exercises for graduates of both campuses are held in May and December of each year.

\_\_\_\_\_  
 STUDENT SIGNATURE DATE  
 My signature indicates I have read all the information on this Degree/Certificate application and I accept responsibility for the Degree/Certificate for which I am applying.

FOR OFFICE USE ONLY

<b>Degree Code:</b>	<b>Hours</b>	<b>GPA</b>	<b>Pending</b>	<b>Earned</b>	<b>S CL MCL SCL</b>
<input type="checkbox"/> Date Letter sent: <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Date Diploma Mailed:	<input type="checkbox"/> Catalog used:		<input type="checkbox"/> Entered on SGRD	
<b>Term:</b>	<b>Degree Type:</b> (ex. AS, Cert1, SC, AGS, ABA, ABS)		<b>Specialization Code:</b> (ex. 030)		